Erasmus+ Learning Agreement
Student Mobility for Studies
International Mobility (KA171)

All fields contained in this template are mandatory unless marked as optional within these symbols: <>. For more information, please read the Guidelines on how to use the Learning Agreement for Studies.

General information

Student	**Last name(s)**	**First name(s)**	**Date of birth**	**Nationality***	**Gender [Male/Female/Undefined]**
	ESI*, if applicable		**Study cycle***	**Field of education* (ISCED)**	**Field of education (clarification)**
Sending Institution	**Name**	**Faculty/Department**	**Erasmus code*/ City**	**Country**	**Administrative contact person name*; email; phone**
Receiving Institution	**Name**	**Faculty/Department**	**Erasmus code*/ City**	**Country**	**Administrative contact person name*; email; phone**
The level of language competence* in _____ [indicate here the main language of instruction] that the student already has or agrees to acquire by the start of the study period is: *A1* ☐ *A2* ☐ *B1* ☐ *B2* ☐ *C1* ☐ *C2* ☐ *Native speaker* ☐					

Mobility type and duration

Learning agreement for studies type (select one)	**Estimated duration (to be confirmed by the Receiving Institution)**
• Long-term mobility ☐ / Virtual component *(only if applicable)* ☐ • Short-term mobility with a mandatory virtual component ☐ • Short-term doctoral mobility ☐ / Virtual component *(only if applicable)* ☐	Planned period of the physical mobility: • Academic year [year/year] ……. • from [day (optional)/month/year] ……. • to [day (optional)/month/year] ……
In case the mobility combines studies and traineeship, this template should be used and adjusted to fit both activity types.	

Before the mobility

Table A
Study Programme at the Receiving Institution (physical component of the mobility)

Component code* (if any)	**Component title at the Receiving Institution**	**Term** [e.g. autumn/spring; term]	**Number of ECTS credits* (or equivalent) to be awarded by the Receiving Institution upon successful completion**
			Total: …
Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [*web link to the relevant information*]			

Table B If applicable, description of the virtual component at Receiving Institution			
Component code (if any)	**Component title or description of the study programme at the Receiving Institution**	**Short description of the virtual component***	**Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion**
			Total: …

Table C Recognition at the Sending Institution (physical and virtual components, if applicable)				
Component code (if any)	**Component title at the Sending Institution (as indicated in the course catalogue)**	**Term** [e.g. autumn/spring; term]	**Number of ECTS credits (or equivalent) to be recognised by the Sending Institution**	**Automatic recognition***
				Yes ☐ *No* ☐
				Yes ☐ *No* ☐
				Yes ☐ *No* ☐
				Yes ☐ *No* ☐
				Yes ☐ *No* ☐
				Yes ☐ *No* ☐
				Yes ☐ *No* ☐
			Total: …	
Provisions applying if the student does not complete successfully some educational components*: *[web link to the relevant information]*				

Commitment of the three parties

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in third countries not associated to the Programme). The Beneficiary Organisation and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	**Name**	**Email**	**Position**	**Date**	**Signature**
Student			*Student*		
Responsible person at the Sending Institution*					
Responsible person at the Receiving Institution*					

During the mobility

Table A2 Exceptional changes to Table A (to be approved by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)					
Component code (if any)	**Component title at the Receiving Institution** (as indicated in the course catalogue)	**Deleted component** [tick if applicable]	**Added component** [tick if applicable]	**Reason for changing a component** [Add the applicable reason code or write other reason]	**Number of ECTS credits (or equivalent)**
		☐	☐	Choose an item.	
		☐	☐	Choose an item.	

Table B2 Exceptional changes to Table B (if applicable) (to be approved by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)					
Component code (if any)	**Component title and/or description of the Study programme at the Receiving Institution**	**Deleted component** [tick if applicable]	**Added component** [tick if applicable]	**Reason for changing a component**	**Number of ECTS credits to be awarded**
		☐	☐	Choose an item.	
		☐	☐	Choose an item.	

Table C2 Exceptional changes to Table C (if applicable) (to be approved by the student and the responsible person in the Sending Institution)						
Component code (if any)	**Component title at the Sending Institution** (as indicated in the course catalogue)	**Deleted component** [tick if applicable]	**Added component** [tick if applicable]	**Reason for changing a component**	**Number of ECTS credits (or equivalent)**	**Automatic recognition**
		☐	☐	Choose an item.		*Yes* ☐ *No* ☐
		☐	☐	Choose an item.		*Yes* ☐ *No* ☐

Approval of exceptional changes to the learning agreement

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in third countries not associated to the Programme). The Beneficiary Organisation and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	**Name**	**Email**	**Position**	**Date**	**Signature**
Student			*Student*		
Responsible person at the Sending Institution*					
Responsible person at the Receiving Institution*					

After the mobility

Table D Transcript of Records at the Receiving Institution (physical and virtual components, if applicable) Start and end dates of the study period: from [day/month/year] …… to [day/month/year] ……				
Component code (if any)	**Component title (as indicated in the course catalogue) or description of the study programme at the Receiving Institution**	**Was the component successfully completed by the student?**	**Number of ECTS credits (or equivalent)**	**Grades received at the Receiving Institution**
		Yes ☐ *No* ☐		
		Yes ☐ *No* ☐		
		Yes ☐ *No* ☐		
			Total: …	

Table E Transcript of Records and Recognition at the Sending Institution (physical and virtual components, if applicable)			
Component code (if any)	**Component title (as indicated in the course catalogue) or description of the study programme at the Sending Institution**	**Number of ECTS credits (or equivalent) recognised**	**Grades received at the Sending Institution**
		Total: …	

Glossary

Term	Definition/Explanation
Nationality	Country to which the person belongs administratively and that issues the ID card and/or passport.
The European Student Identifier (ESI)	A unique European Identifier number used to identify and authenticate students using the Erasmus+ Mobile App and/or the desktop version of the app to fill in and sign their online learning agreement. If the sending institution does not issue an ESI for its students an alternative mechanism for identifying and authenticating students can be accepted. For more information, visit the Erasmus Without Paper Competence Centre.
Level of education	Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).
Field of education	The ISCED-F 2013 search tool available at http://ec.europa.eu/education/international-standard-classification-of-education-isced_en should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.
Erasmus code	A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in EU Member States and third countries associated to the programme.
Administrative Contact person	A person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.
Long-term mobility	A study period abroad lasting at least one academic term/trimester or 2 months to 12 months (long-term mobility)

Blended mobility	Any mobility can be carried out as a "blended mobility" by combining the study period abroad with on virtual component at the receiving institution before, during or after the physical mobility to further enhance the learning outcomes.
Short description of a virtual component	An indication of whether the virtual component is an online course(s), embedded in a course(s) selected at the receiving institution, embedded in a blended intensive programme and/or other type of online activity at the receiving institution along with component title(s) or short description of the online activity.
Short-term mobility with a mandatory virtual component	If a long-term physical mobility is not suitable, the student may undertake a study period abroad lasting between 5 days and 30 days and combined with a compulsory virtual component to facilitate an online learning exchange and/or teamwork.
Short-term doctoral mobility	A study period abroad lasting between 5 days and 30 days. An optional virtual component to facilitate an online learning exchange and/or teamwork can be added to further enhance the learning outcomes.
ECTS credits (or equivalent)	In countries where the "ECTS" system is not in place, in particular for institutions located in third countries not associated to the programme not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.
Automatic recognition	All credits gained abroad– as agreed in the Learning Agreement and confirmed by the Transcript of Records – will be transferred without delay and counted towards the students' degree without any additional work or assessment of the student. This is signalled in the learning agreement by the "Yes" check box. If the "No" check box is selected, a clear justification needs to be provided and an indication on what other type of formal recognition will be applied e.g. registration in the students' diploma supplement or Europass Mobility Document.
Educational component	A self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.
Level of language competence	A description of the European Language Levels (CEFR) is available at: https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr
Course catalogue	Detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.
Responsible person at the Sending Institution	An academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.
Responsible person at the Receiving Institution	The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.
Reason for changing a component	1. Previously selected educational component is not available at the Receiving Institution 2. Component is in a different language than previously specified in the course catalogue 3. Timetable conflict 4. Substituting a deleted component 5. Extending the mobility period 6. Adding a virtual component 7. Other (please specify)